

# MHDC School Policies

## 2024 - 2025



---

### **REGISTRATIONS/TUITION/WITHDRAWAL**

A non-refundable \$55 membership fee per family, will be charged to your credit card upon registration for fall. There will be NO membership fee for Parent/Tot or the Broadway Classes. The first month's tuition is due by September 1st, or at time of registration if after **SEPTEMBER 1ST**.

Monthly tuition installments are based on a yearly tuition amount and then divided into 9 equal payments for your convenience. The monthly tuition remains the same, regardless of the number of classes in a month.

All tuition payments are due on the 1st of the month (September 2024 through May 2025) and a credit card number **MUST** be on file in AKADA for every account. By default, your monthly tuition payment will be automatically charged to the card on file the first of the month. A LATE FEE of \$15 will be added to the account if the card on file does not process (with the exception of stolen/lost cards).

There will be NO REFUNDS for cancellations due to weather or for classes missed due to illness. Your child is welcome to do a make-up session in another class of similar level and type. If more than 2 classes are canceled due to weather, a make-up class will be scheduled.

We understand that dance class may not be for every child. If you would like to withdraw your child from class, we **MUST BE NOTIFIED IN WRITING PRIOR TO THE END OF THE CURRENT MONTH**. Your request for withdrawal can be emailed to [info@mhdcdance.com](mailto:info@mhdcdance.com) or [kpsoinos@mhdcdance.com](mailto:kpsoinos@mhdcdance.com).

### **COMMUNICATION**

A current e-mail address must be on file at all times in order to ensure that you are receiving all communication and information regarding classes, etc.. If your email address changes at any time during the school year, please be sure to update AKADA timely. If you find that you are not receiving notifications or newsletters from us once a month, please notify us as soon as possible so we can help rectify the issue as they will have important information to keep you updated on Studio Events. You can also find all newsletters, as well as other important information, on our website ([www.mhdcdance.com](http://www.mhdcdance.com)).

### **DRESS CODE/RECITAL**

Please refer to our website ([www.mhdcdance.com](http://www.mhdcdance.com)) for complete dress code information. It can be found under the "Studio Info" page.

### **RECITAL**

MHDC's annual recital is planned for May 17th and 18th, 2025! Although it is not mandatory to participate in this exciting event, most children choose to - it is a good opportunity for them to show you what they have learned throughout the year! A \$75 NON-REFUNDABLE costume deposit is due by November 15, 2024. Costume balances will be due on March 15, 2025. All deposits are NON-REFUNDABLE. Deposits not made by November 25, will be charged to the card on file. We will not be able to order your dancer a costume if the deposit is not received. Costume deposits and balances will be run on the card on file if not paid by November 15, 2024.

# MHDC School Policies 2024 - 2025



## **MHDC WAIVER**

I, on behalf of myself, my heirs, executors, agents, assigns and representatives, hereby indemnify, release and forever hold harmless Melissa Hoffman Dance Center (MHDC), as well as its directors, employees and instructors, from any and all claims of liability arising from any accident, personal injury, death or property loss or damage sustained by my child/myself/the minor child for whom I am a legal guardian, while that person is participating in activities connected with MHDC, including dance classes, rehearsals, performances, parties, camps or other activities. I understand that dance activities have inherent risks of injury, and, being fully aware of all risk, I consent to have my child/myself/the minor child participate in the programs and activities offered by MHDC, and I accept full responsibility for providing adequate health and accident insurance coverage. By signing this statement, I declare that the aforesaid participant is in good health, and able to physically participate in dance classes, rehearsals, performances, parties, camps or other activities at MHDC. Further, I understand and acknowledge that because of the physical nature of dance, there may be physical contact between instructors and students during classes or other activities. I understand that at times, for proper instruction and safety, physical contact is required and/or necessary.

I also understand that if I do NOT wish for my child(ren) to appear in any videos or pictures produced and/or distributed by MHDC in locations including their website, media advertisements, or any like media, I need to notify MHDC in WRITING.

I have carefully read this Waiver, Release & Assumption of Risk and fully understand its contents, and I sign it of my own free will.

Signature of

Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Student Name(s): \_\_\_\_\_